

## Team First Aid Liaison are responsible to:

- be/become first aid certified
- First Aid Kit management
- verify the first aid kit inventory upon receipt at beginning of season
- replenish the first aid kit as required
- complete the first aid kit end of season inventory before returning it to the Club
- collect player medical forms; ensure they are on-site at all practices and games
- familiarize themselves with VanU policies with regards to the treatment of injuries and suspected concussions
- fill out the necessary medical forms for ambulance, team, club, etc.
- ensure a parent or adult travels with an athlete who needs medical attention
- complete online injury report form for all injuries
- attend injury related professional development sessions hosted by VanU